



**POWTEC**

4040 Wheaton Way, Suite 111  
Bremerton, WA 98310  
360-377-8600 (o)  
360-377-8608 (f)

**www.powtec.com**

**EMPLOYMENT APPLICATION**

**PERSONAL:**

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

Phone Number(s) \_\_\_\_\_ Email \_\_\_\_\_

Position Sought \_\_\_\_\_

Date Available \_\_\_\_\_ Salary Desired \_\_\_\_\_

Are you over 18 years old? \_\_\_\_\_ Yes \_\_\_\_\_ No (If no, employment is subject to minimum age requirements.)

Are you legally eligible to work for any employer in the United States? Yes \_\_\_\_\_ No \_\_\_\_\_

\* If offered employment, you will be required to provide documentation to verify eligibility.

**EDUCATION:** Please indicate education or training which you believe qualifies you for the position you are seeking.

**High School:** No. of Years Completed (circle one) 1 2 3 4 **Diploma:** \_\_\_ Yes \_\_\_ No **G.E.D.:** Yes \_\_\_ No \_\_\_

School(s) \_\_\_\_\_ City/State \_\_\_\_\_

**College and/or Vocational School:** Number of Years Completed (circle one) 1 2 3 4

School(s) \_\_\_\_\_ City/State \_\_\_\_\_

Major \_\_\_\_\_ Degrees Earned \_\_\_\_\_

**PROFESSIONAL LICENSE OR MEMBERSHIP:**

Type of License(s) Held and Expiration dates if applicable \_\_\_\_\_

\*You need not disclose membership in professional organizations that may reveal information regarding race, color, creed, sex, religion, national origin, ancestry, age, disability, marital status, veteran status or any other protected status.

**SKILLS:**

Please list any skills you believe qualifies you for the position for which you are seeking.

\_\_\_\_\_  
\_\_\_\_\_

Have you ever been employed by POWTEC? Yes \_\_\_\_\_ No \_\_\_\_\_

If so, please include location, last title held and dates of employment: \_\_\_\_\_

Do you now or have you in the past held a security clearance? Yes \_\_\_\_\_ No \_\_\_\_\_

Date \_\_\_\_\_ Type of Clearance \_\_\_\_\_

Name of issuing authority: \_\_\_\_\_ Active? Yes \_\_\_\_\_ No \_\_\_\_\_

**RECORD OF CONVICTION:**

During the last ten years, have you ever been convicted of a crime other than minor traffic offense?

If yes, explain: \_\_\_\_\_

\_\_\_\_\_

\*A conviction will not necessarily automatically disqualify you for employment.

# POWTEC EMPLOYMENT APPLICATION

---

**EMPLOYMENT:** List last employer first, including U.S. Military Service.

May we contact your present employer? Yes \_\_\_\_\_ No \_\_\_\_\_

If any employment was under a different name, indicate name \_\_\_\_\_

Employer \_\_\_\_\_ Address \_\_\_\_\_

Telephone \_\_\_\_\_ Supervisor \_\_\_\_\_ Title upon Leaving \_\_\_\_\_

Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

Primary Duties \_\_\_\_\_

Employer \_\_\_\_\_ Address \_\_\_\_\_

Telephone \_\_\_\_\_ Supervisor \_\_\_\_\_ Title upon Leaving \_\_\_\_\_

Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

Primary Duties \_\_\_\_\_

If you wish to describe additional work experience, attach the above information for each position on a separate piece of paper.

Explain any gaps in work history: \_\_\_\_\_

---

## REFERENCES:

**Name** \_\_\_\_\_ **Relationship** \_\_\_\_\_ **Phone** (\_\_\_\_) \_\_\_\_\_

**Name** \_\_\_\_\_ **Relationship** \_\_\_\_\_ **Phone** (\_\_\_\_) \_\_\_\_\_

**Name** \_\_\_\_\_ **Relationship** \_\_\_\_\_ **Phone** (\_\_\_\_) \_\_\_\_\_

---

## APPLICANT'S CERTIFICATION AND AGREEMENT

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge and authorize POWTEC to verify their accuracy and to obtain reference information on my work performance. I hereby release POWTEC from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information.

I understand that, if employed, falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for dismissal.

I understand that should an employment offer be extended to me and accepted that I will fully adhere to the policies, rules and regulations of employment of the Employer. However, I further understand that neither the policies, rules, regulations of employment nor anything said during the interview process shall be deemed to constitute the terms of an implied employment contract. I understand that any employment offered is for an indefinite duration and at will and that either I or the Employer may terminate my employment at any time with or without notice or cause.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

# POWTEC EMPLOYMENT APPLICATION

## POWTEC

### Invitation to Self-Identity

**POWTEC** is an equal opportunity employer in all aspects of employment, including recruitment, hiring, training, promotion, transfer, termination, pay, insurance and other benefits. We prohibit discrimination based on race, color, sex, age, religion, national origin, disability, veteran status, or any other status or characteristics protected by local, state, or federal law.

You are invited to complete and submit this self-identification form. We request this information so we can accurately report for affirmative action, veteran employment opportunity purposes. You are not required to provide this information, although your cooperation is appreciated. If you do not wish to provide this information at this time, you may inform us in the future at any time by submitting this form. Your disclosure of this information, or refusal to provide it, will not subject you to any adverse treatment. This information will be kept confidential and used only in accordance with applicable regulations. If you have any questions, please let us know.

Name:

Date:

\_\_\_\_\_

\_\_\_\_\_

**Please check one box each to indicate your gender, racial ethnic background, veteran status, and/or presence of disability.**

(Definitions provided are in accordance with Equal Opportunity Commission Guidelines)

---

**Gender**

Male

Female

Decline to Answer

---

**Racial/Ethnic  
Background**

Black (Persons having origins in any of the Black African racial groups not of Hispanic origin.)

Hispanic (Persons of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish Culture or origin, regardless of race.)

White (Persons having origins in any of the original peoples of Europe, North Africa, and the Middle East who are not of Hispanic origin.)

Decline to Answer

Asian and Pacific Islander (Persons having origins in any of the original peoples of the Far East, Southern Asia, the Indian Subcontinent, or the Pacific Islands.)

American Indian of Alaskan Native (Persons having origins in any of the original peoples of North America and maintaining identifiable tribal affiliations through membership and participation or community identification.)